The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS regular meeting held Wednesday, January 27, 2016 in the Truckee Tahoe Airport District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California at 4:30 p.m.

CALL MEETING TO ORDER: 4:30 p.m.

PLEDGE OF ALLEGIANCE

DIRECTORS PRESENT: President John B. Jones, Jr.
Vice President Lisa Wallace
Director Mary Hetherington
Director Tom Van Berkem
Director Jim Morrison

STAFF PRESENT: Mr. Kevin Smith, General Manager
Mr. Phred Stoner, Director of Operations & Maintenance
Ms. Sally Lyon, Director of Finance and Administration
Mr. Mike Cooke, Manager of Aviation and Community Services
Mr. Marc Lamb, Community Relations Manager
Mr. Brent Collinson, District Legal Counsel
Ms. Lauren Tapia, District Clerk

VISITORS PRESENT: 12

SPECIAL ORDERS OF BUSINESS: President Wallace presented Director Jones with a plaque commemorating his service as Board President of the Truckee Tahoe Airport District for the years of 2014 and 2015.

Mr. Smith stated that the District was able to obtain a CAL Aeronautics grant ($107,000) for the Taxiway "A" project, which helps fund half of the District's match on the project.

Mr. Smith also shared that the District was nominated and received the "Local Vision Award" from the American Planning Association. Mr. Smith read the nomination letter which was written by Ms. Suzanne Wilkins, a local planner at CDM Smith in Truckee.

PUBLIC COMMENT: None

CONSENT ITEMS

- Minutes: November 5, 2015 Regular Meeting ---------- TAB 1
- Minutes: December 2, 2015 Regular Meeting ---------- TAB 2
- Monthly Service Bills and Fees ---------- TAB 3
- Quarterly Financial Report ---------- TAB 4
- Truckee Meadows Restoration Project Update---------- TAB 5

Director Hetherington requested to pull Tab 2, the December 2, 2015 regular Meeting minutes.

District Counsel Brent Collinson requested to pull Tab 5, the Truckee Meadows Restoration Project Update

PUBLIC COMMENT: None

MOTION #1 JANUARY- 27-16: Director Hetherington motioned to accept Tab Items 1, 3 and 4. Vice President Morrison seconded the motion. President Wallace, Vice President Morrison, Directors Van Berkem, Jones and Hetherington voted in favor of the motion. The motion passed.

Director Hetherington read a list of changes she wished to make to the December 2nd Regular Meeting minutes. The changes were duly noted by Ms. Lauren Tapia.

PUBLIC COMMENT: None

MOTION #2 JANUARY- 27-16: Director Hetherington motioned to accept Tab 2, the December 2, 2015 regular meeting minutes as amended. Director Van Berkem seconded the motion. President Wallace, Vice President Morrison, Directors Van Berkem, Jones and Hetherington voted in favor of the motion. The motion passed.

District Counsel Collinson requested Tab 5 to be pulled due to two potential conflicts with President Wallace. District Counsel went on to state that Government Code 1090 prevents President Wallace being a part of the contract due to her being employed as the Executive Director of the Sierra Watershed Council, though she can vote, but the vote does not count. However, under the Political Reform Act, there is a potential that President Wallace has material and financial gain by her being the Executive Director of the Sierra Watershed Council, there for President Wallace cannot participate in the discussion of this item.

MOTION #3 JANUARY- 27-16: Vice President Morrison motioned to accept Tab 5, the Truckee Meadows Restoration Project Update. Director Van Berkem seconded the motion. Vice President Morrison, Directors Van Berkem, Jones and Hetherington voted in favor of the motion. President Wallace was unable to vote due to the conflicts of interests stated above by District Counsel Collinson. The motion passed.

PRESENTATIONS AND ROUTINE REPORTS

AIRSHOW UPDATE

Mr. Tim LoDolce, Chairman of the AirShow Committee, stated that he and several other Airshow Committee members attend the NBAA annual conference in Las Vegas, NV. Mr. LoDolce stated that they all found it very rewarding. The committee spoke with many business jet dealerships, and there are a few commitments for ramp displays. Mr. LoDolce also gave an update regarding the trip to ICAS (Airshow Convention), tentatively the Japanese Zero, P51, spitfire and also a B25 will be making an appearance at the 2016 Airshow. There will be STEM exhibit tent at the AirShow, as well as UNR's STEM exhibit tent.

Ms. Margaret Skillcorn, Airshow Committee Member, stated that she attended the STEM fair that was held last year at Truckee High School. There were various exhibits that intrigued children of all ages, even though the event was geared towards middle and high schoolers. Ms. Skillcorn shared that an e-blast was sent out today to the various vendors that were at the Truckee High STEM fair to see if they would like to participate at the AirShow STEM exhibit tent.

Ms. Skillcorn stated that the AirShow's website is being enhanced with the help of Mr. Jack Armstrong. The new website will have more imagery and video content. Ms. Skillcorn also stated that she is working on receiving more "in kind" donations for this years' show. That being said, Mr. Mike Stram with Exit 186 Imagery will be volunteering to document the AirShow.

PUBLIC COMMENT: None

Director Jones inquired about the CHP Clydesdales. Mr. Smith stated that a conversation with Mr. Pete Mann would need to take place regarding that request.

ACAT REPORT (TAB 6)

Mr. Tom Combs, ACAT Member, gave the ACAT Report update. Mr. Combs shared that Ms. Kathryn Rohlf is now Chair, Mr. Joe Polverari is now Vice Chair, and Mr. Kent Hoopingarner is now Treasurer. At the January ACAT meeting the Trails Master plan was discussed, and a presentation will be given to the Board tonight. The tentative annual work plan was also discussed at the January meeting, the assignment of projects and members to participate on the projects was deferred to February based on absent pilot members. And Mr. Mike Cooke updated the group on frequency restrictions and the next steps to integration for the AWOS project.

PUBLIC COMMENT: None

ACAT – DRAFT AIRPORT TRAILS MASTER PLAN PRESENTATION (TAB 7)

Mr. Combs shared that he is excited about the possibility of a trail on TTAD property. The inter connectivity possibilities with the proposed trail is amazing. Mr. Combs stated that the elephant in the room will always be funding, and that will be the next phase of this project.

Ms. Alison Pedly, Truckee Trails Foundation, gave a presentation on the Airport Trails Master Plan. Ms. Pedly stated that they've worked with Airport Staff over the last 9 months, they also held meetings with Town of Truckee Staff. The Vision of the trail system is community recreation, connectivity to other major trails in Truckee, the trail to be available to a broad range of users, incorporate interpretive signage, and to protect natural resources/minimize visual disturbances. Surfacing options were discussed, both paved and dirt options are both proposed in the plan. The approximate cost per mile for Dirt is $45,000/mile and paved is $1.3m/mile. The total rough estimate of Phases 1 and 2 is $5.4million dollars. Locations of trailheads was also discussed, the best option for the trailhead would be at the intersection of 267 and Truckee Airport Road. Ms. Pedly showed a map of the potential phases of the trail around the Airport.

Director Hetherington inquired about the section of the trail that runs alongside Martis Dam Road. Ms. Pedly confirmed it was a separate trail. Mr. Kevin (last name), with the Truckee Trails Foundation, stated that the idea of having a separate trail along Martis Dam Road was to keep trail traffic off of the Army Corps road, and also for safety due to fast traveling vehicles in the summer season.

Ms. Pedly shared the "unanswered questions" with the Trails Master Plan, some of which are trail easements/land swaps, environmental reviews, the timing of PC-3, alignment for Phase 3, and funding.

Director Van Berkem inquired about the potential runway lengthening of 2-20, and how that would affect the trail. Mr. Smith stated that was taken into account, and it should not affect that phase of the trail. Director Jones requested more information regarding the dirt sections of the trail. Ms. Pedly stated that there is a dirt loop in Phase 1 and another dirt trail (single track) through the trees behind the Airport.

Director Hetherington stated that the connector between the trailhead on the corner of 267 and Airport Way to Martis Dam Road seems to be the most valuable regarding prioritization of phases. Vice President Morrison stated that the District is a big fan of trails, but the cost to construct a trail is

significant. Director Morrison also questioned how the trail ties into the broader Truckee trails system and how does the trail tie into the new tax. Mr. Smith stated that connecting Glenshire to the Airport was discussed. Once the trails master plan is completed, then applying for grant funding will begin.

President Wallace stated that she liked what she saw, but would like to see an implementation plan. Director Van Berkem stated that the Board needs to spend time looking at priorities, as he would rather spend money lengthening Runway 2-20. President Wallace that she would like to have more information regarding funding sources for the trail (i.e.: grants).

PUBLIC COMMENT: Mr. Andrew Terry, Truckee resident, stated that highway creates a conflict between certain trails, and that Martis Dam Road has summer traffic conflict. Mr. Terry stated that any trail section that eliminates those conflicts is a good thing. Mr. Terry does question the need for dirt trails, as the community has them all over the place. Mr. Terry strongly advocates the need for paved trails.

ANNUAL AUDIT PRESENTATION (TAB 8)

Ms. Sally Lyon, Director of Finance and Administration, stated that most of the staff work was done in November. The Audit was delayed due to the need of information that CalPERS provides (potential liability report). The Audit is complete and a draft, once the Board votes and approves the audit, it will be considered "final".

Mr. Steve Manduca, with James Marta, gave the annual audit presentation to the Board. The Audit is considered "unmodified" which is interpreted as a "clean" audit. The report includes a management discussion which is written by Ms. Lyon, and there is a report on Internal Control, which found no findings. Mr. Manduca stated that operating revenues are up about $180,000, due to the cost of fuel decreasing. Non-operating revenues are up $900,000. The expenses are up this year, due to employee costs, the agreement with the Truckee Donner Recreation and Park District (swimming pool), and the purchasing of the additional runway cameras.

Mr. Manduca explained the new GASB 68 Implementation, which can be found on page 18 of the audit report. Mr. Manduca explained and showed several financial graphs to the Board of Directors. Mr. Manduca stated that once the audit is finalized a separate communication letter will be sent with those charged with governance. Overall the Airport is in good financial position, it has an excellent management team, and to keep up with strategic planning as it has done in the past.

PUBLIC COMMENT: None

MOTION #4 JANUARY- 27-16: Director Hetherington motioned to approve the annual draft audit for FY2014/15 as prepared and presented by the auditors. Director Van Berkem seconded the motion. President Wallace, Vice President Morrison, Directors Van Berkem, Jones and Hetherington voted in favor of the motion. The motion passed.

QUARTERLY COMMUNICATIONS AND OUTREACH REPORT (TAB 9)

Mr. Marc Lamb, Community Relations Manager, presented the Community Outreach Report to the Board. Mr. Lamb showcased an aerial photo of the Airport, Martis Valley, Truckee and Lake Tahoe and reflects how all of the communities are interconnected. The photo will be used in two separate informational ads as well. Mr. Lamb stated that instead of doing a "connected newsletter" the District will be sending out an informational flier (infographic) about the Airport. Mr. Lamb also stated that the District has opened up an Instagram account in December.

Website visits have increased substantially this past quarter. The webpage has timely and pertinent postings on the webpage, also the webcam continues to be the driver of website traffic. Mr. Lamb stated that he tries to balance the webpage postings between community interest, safety, aviation and human interest.

Mr. Lamb shared e-news stats through the campaign monitor program, as well as the press releases that have been seen in the local community newspapers. The Airport's facebook page continues to be successful, and currently has 521 fans. The postings on facebook are also balanced between community interest, safety and aviation.

Mr. Lamb reviewed the community outreach and events. The Santa Fly In continues to be a big hit amongst the community, and staff will be brainstorming over the next year to make it even better. The District received several letters of appreciation for support given by the District. Also a list of community groups that utilize the meeting spaces in the terminal building was presented, it continues to be a very popular space for the community.

PUBLIC COMMENT: None

ANNUAL OPERATIONS AND COMMENT REPORT (TAB 10)

Mr. Cooke stated that he will be presenting the Annual Monthly Operations and Comment Report for 2015. Mr. Cooke stated that in July of 2015, the District installed seven additional runway cameras to capture arriving traffic which helps to reduce the numbers of unknown operations and count those which may have been missed previously. Along with flight tracking and camera data integration, it continues to serve the District commendably, allowing the Airport highly detailed insight into operations and facility utilization. Mr. Cooke stated that better operation detection is a contributing factor to overall higher operation counts in 2015. Mr. Cooke stated that future system upgrades may include cameras to capture transient helicopters, touch and go and glider operations. Currently, staff and system engineers are working on proposals to accommodate FAA-mandated NexGen changes and update the WAM flight tracking system, which has been operating since 2010.

Mr. Cooke shared that there isn't much to say about weather at the Airport. The area has had several dry years and this year it received a robust start to winter. It is no surprise that visitors turned out in droves to spend time in the Truckee Tahoe area in 2015. Mr. Cooke shared graphics that depicts weather influences on flying.

Operations at the Airport jumped 21% over 2014. Mr. Cooke stated that the biggest driver of growth is the increase in Turboprop operations in 2015, which grew by 55%. All of which could be contributed to the popularity of the Pilatus PC12. Mr. Cooke shared that Jet operations was pretty flat in 2015, with only a 1% increase overall. Mr. Cooke shared some Surf Air data. Surf Air in 2015 had 700 trips, 1400 operations, and an average of 3.8 operations a day. Also, Surf Air is averaging 3.6 passengers per aircraft.

Mr. Cooke stated that based rental aircraft flew 701 hours in 2015, almost 180 hours more than in 2014. Additional touch and go operations were performed by local and itinerant operators as well. TTAD does not specifically differentiate touch and go operations, they are captured as arrivals and departures within the system and reported as such.

Mr. Cooke stated that the helicopter and glider operation numbers came from Careflight and Soar Truckee. Half of all glider operations are made by single engine piston aircraft acting as the tow plan.

Each tow equates to four operations. In 2015, Soar Truckee reported 1,277 tows or 5,108 operations. 908 identified helicopter operations were performed by the local EMS helicopter service. Remaining helicopter operations were largely from private pilots, followed by military and police agencies.

Mr. Cooke shared that there were no Fly Quiet incentive cancellations in 2015. Many of the "night operations" at the Airport are actually departures in the early daylight hours. Excluding EMS helicopter operations, there were 194 operations between 10 PM and 7 AM for the year. 162 were within Fly Quiet incentive curfews. Outreach was made to 20 operators which fell squarely in all curfew time frames and to all transient operators flying outside of the advertised 10 PM and 7 AM curfew.

Director Jones shared that on the weather graph that specifies wind direction, that it's important to notice the wind direction and runway 2/20 and how the runway benefits the dominate (natural) wind direction. And efforts should be made to widen and lengthen that runway.

Mr. Cooke stated that comment numbers have reached the 2007 comment levels. They are up to 463 from 272 in 2014. The Prosser neighborhood showed the most growth in comments, but a single commenter in that neighborhood accounted for 20% of the overall comments for the year. Every commenter received at least a confirmation via email, or phone and an invitation to discuss their matters further. Track imagery, comment and outreach information is included with the Board materials.

Director Jones stated that we are back to the level of complaints of 2006/07, what are the household numbers during that time period. Mr. Cooke stated that there were 47 total households compared to 75. Director Hetherington stated that she appreciates all of the data in the report.

PUBLIC COMMENT: Mr. Terry stated that he much prefers the current way the operations and comment report is presented than how it was in the past. Really appreciates the narrative.

QUARTERLY ENGINEERS REPORT (TAB 11):

Mr. Bill Quesnell, District Engineer, discussed a few project that have been taking place over the last quarter. The District will be replacing a jet refueler (budget: $235,000); specification were prepared in November for a replacement 5,000 gallon jet refueler truck. Bids were received from Gar-Site and SkyMark Refuelers and opened on January 13th. The apparent low bidder for the "base" truck plus desired optional equipment was SkyMark. However, the engine and transmission did not meet the specification and Staff has asked for additional information from the vendor. The contract documents require delivery of the truck within 180 calendar days of the Notice-to-Proceed.

Plans were prepared for the installation of new fire sprinkler supply pipeline for the warehouse. There are several "Maker Space" improvements taking place. A dedicated accessible parking spot, a second exit on the north side of the building with snow shed. ADA compliant restroom. Electrical sub-panel for equipment, emergency lighting and improved ventilation system. Prosser Building is soliciting bids; and hopes to have the tenant improvements completed by March of 2016.

Mr. Quesnell stated that the maintenance building expansion has a $420,000 budget. And that the project consists of expanding the north end of the building which includes a drive thru vehicle bay and mezzanine storage. Field work has been completed and the design phase has started. Staff will start the bidding in May and hopes to have the building erected in October.

The A9 heating project has a budget of $70,000. Staff is currently working on how to understand floor drainage and humidity and condensation issues that would arise with deicing an airplane using heaters. Staff is also working on power upgrades to the building as well.

The helipad project is still underway. In the next two weeks, the completion of TRPA and County compliant drawings and application package will be completed. Use agreements between TTAD, TCPUD and CTC to be completed this spring.

Mr. Quesnell stated that the ADA compliance updates have been completed, which included improvements to Hangar 1, Hertz, and the warehouse building.

There will be $5.3 million dollars' worth of paving projects this summer (90% funded by the FAA and Cal Aeronautics). There are two start dates, May and July. Improvements include: reconstruction of the eastern 4,000 feet of taxiway "A", 700 feet of taxiways "F", "U", and "J", and removal of taxiway "H". Reconstruction of hangar taxi lanes west "G" and "GH". Reconstruction of the south jet ramp, removal of taxiway "E" between taxiway "A" and runway 11-29. And widening of aprons A1 and A2. Obstruction removal of the ground penetrating the primary surface of runway 2-20. A topographic survey will be done when the snow is gone and then the District will be better able to determine the extent of the work.

Director Hetherington inquired about the start of the Truckee Round House. Mr. Peter Beaupre stated that they will be doing a "soft start" over the next five months.

PUBLIC COMMENT: None

WAREHOUSE OFFICE BUILDING PROJECT UPDATE

Mr. Beaupre shared a brief update on the warehouse office building. The construction crew will be pouring the stem walls this week, though overall, weather has been a definite challenge this season. Mr. Beaupre stated that the metal building arrives on site in late February, which will then be erected soon after. Occupancy should begin in November, but move in should be in October for Clear Capital. Snow removal costs has impacted the budget, which has hit the contingency portion of the budget.

Director Jones stated that snow removal has impacted the budget by $50,000. There are hard contracts with all of the subcontractors except for two, which happen to be subcontractors assigned to relatively minor projects compared to the others.

Director Van Berkem stated that due to the construction delay (due to a possible litigation scare at the beginning of the project and weather), the provision of covering Clear Capitals rent increase at the Pioneer Center will happen.

PUBLIC COMMENT: None

STAFF CONFERENCE UPDATES

Ms. Lyon stated that Ms. Denae Granger and she went to Provo, Utah to train with the Caselle support staff (new financial software), as well as a AAAE Airport Finance Conference in Florida. Both the training and finance conference was beneficial and time well spent.

Mr. Smith stated that he attended the Aviation Issues conference in Maui, Hawaii. The key things that were discussed at the conference: modernization, fuel pricing, ATC modernization, the FAA reauthorization, passenger facility charges, and the pilot shortage.

PUBLIC COMMENT: None

BOARD ACTION ITEMS

LAND USE AD HOC COMMITTEE (TAB 12):

The Town of Truckee passed an agenda item stating they want to initiate conversations to amend the sphere of influence on the Airport's non-aeronautical land. Staff would like an Ad Hoc committee to be formed to support those conversations between the Airport and the Town of Truckee. But also to help develop a non-aeronautical land use plan for the Airport.

Director Jones stated that part of the motivation of this issue is to move businesses off West River Road. The District's only non-aviation land is on soaring way and on the corner of Truckee Airport way and Highway 267, none of those are financially viable for those business. However, the Airport does have a lot of land on next to Soar Truckee. Director Jones hopes the committee embraces more than the issue of "what we do long term with Soaring Way?" but that it embraces a larger scope of the Airport's land.

Director Van Berkem stated that he doesn't think the District should afford use of "prime" land for businesses who can't afford it. Director Van Berkem stated that the committee should be careful that it doesn't approach or reduce the revenue that can come from potential businesses that could (afford) to be on Soaring Way.

Vice President Morrison stated that it is an important conversation that needs to take place between the Airport and the Town of Truckee. Neither entity should operate in the background regarding the subject. Though the District needs to be aware of their assets and protect them.

Director Hetherington stated that she agrees with everyone with the extent that the Airport is in the middle of the entire region. It is a critical step in terms of catalyzing on the subject of land use; what the District wants to do with the property and how it fits within the Town of Truckee's vision and the Nevada and Placer Counties vision. Director Hetherington expressed that the Airport can serve beyond making more revenue. The Airport receives a tremendous amount of revenue from property taxes and FAA grants that help fund projects.

Director Van Berkem stated that he doesn't disagree with Director Hetherington, but he believes reducing noise and annoyance is as much as a contribution to the community as much as building a library is. Director Hetherington stated that getting businesses off the River is a "net win" for the community as well.

President Wallace stated that she supports the idea of forming an Ad Hoc committee for this subject.

PUBLIC COMMENT: Mr. Terry stated that Mr. Art Chapman with JMA Ventures, knows that the Airport is just outside the Town boundaries, and that he can go above and outside the Town of Truckee's jurisdiction by approaching the Airport District. Mr. Terry expressed that it's great that the District is looking to talk with the Town and wants to work within their desires and visions.

Director Jones expressed his desire to volunteer to be on the Ad Hoc committee. President Wallace also expressed that she would like to volunteer to be on the Ad Hoc committee.

Director Hetherington stated that she thinks Director Jones and President Wallace would make great committee members. Though she stated that she would like to have a lot of "touch back" on the subject would like to see the conversation to be much broader.

Mr. Smith stated that he would like to have a report to be given back to the Board by the March meeting.

MOTION #5 JANUARY- 27-16: Vice President Morrison motioned to appoint Director Jones and President Wallace to the Non-Aeronautical Land Use Plan Ad Hoc Committee. Director Hetherington seconded the motion. President Wallace, Vice President Morrison, Directors Van Berkem, Jones and Hetherington voted in favor of the motion. The motion passed

Vice President Morrison stated that the Ad Hoc Committee should also keep in mind of its fiduciary responsibility to the entire Airport District. As the District encompasses more than the Town of Truckee boundaries.

SALARY SURVEY REQUEST FOR PROPOSAL AND AD HOC COMMITTEE FORMATION (TAB 13):

Mr. Smith stated that an RFP and Scope of Work for a Classification and Compensation Survey will be advertised. The District conducts a survey every five years, and it is also a requirement to maintain its Certificate of Transparency with CSDA. Mr. Smith stated that he would also incorporate a staff steering committee that would also work alongside the Board Ad Hoc committee. This method was used by the Town of Truckee as well as Tahoe City PUD and it worked well for them. Director Van Berkem expressed concern about the staff steering committee made up of non-management/union employees that it constitutes negotiation and collective bargaining. Staff will seek legal counsel on the concept before anything is implemented. Director Hetherington stated that she would like private businesses thrown into the survey as well.

PUBLIC COMMENT: None

MOTION #6 JANUARY- 27-16: President Wallace motioned to appoint Director Jones and Director Van Berkem to the Classification and Compensation Survey Ad Hoc Committee and to approve the RFP and Scope of Work. And to authorize Staff to issue the RFP to solicit a consultant to conduct the Classification and Compensation Study for the District. Director Hetherington seconded the motion. President Wallace, Vice President Morrison, Directors Van Berkem, Jones and Hetherington voted in favor of the motion. The motion passed

Director Van Berkem inquired about the consultant list. Mr. Smith stated that they will gather the consultant lists that the Town of Truckee and Tahoe City PUD solicited to, as well as placing the announcement and RFP on the District's webpage. Director Van Berkem would like the list to be sent to him.

REVIEW AND REVISION OF POLICY INSTRUCTION 209 – ASSIGNMENT OF PRESIDENT AND VICE PRESIDENT (TAB 14):

District Counsel Collinson stated that he surveyed other Towns, Counties and Districts on what methods they use to select their Board President and Vice Presidents. There were two approaches that seemed to come out of the survey. Either they do a wide open approach as all elected members are eligible, or it is based on total tenure but not bound to their current term. Currently, the District's Board Members are eligible by their current term, which always leaves one Director "out" of the running (5 Board Members

serving a 4 year term). District Counsel Collinson presented PI 209 that had certain language stricken regarding the "current term" from the policy. Which allows the "odd" Director out to be able to serve as Vice President or President. Also there was a change regarding Vice President only being able to serve a maximum of two (2) consecutive years.

After Board consensus, option based on the total tenure but not bound by the Director's current term was the selected language used to amend PI 209.

PUBLIC COMMENT: None

MOTION #7 JANUARY- 27-16: Director Jones motioned to amend sections two and three of PI 209 to reflect the language or option two proposed by District Counsel Collinson. Vice President Morrison seconded the motion. President Jones, Vice President Wallace, Directors Van Berkem, Hetherington and Morrison. The motion passed.

BOARD GUIDANCE AND INFORMATION ITEMS

REVIEW AGENDA MATERIALS FOR THE FEBRUARY 2, 2016 BOARD RETREAT (SPECIAL MEETING)

President Wallace stated that staff and the Board would not be discussing the meeting itself, but the documents that will be passed out. Mr. Smith reviewed the documents which included the final Demand Driver study, updated infographics regarding the topic "managed growth", and several fact sheets. The meeting takes place in the Alder Room at the Lodge at Tahoe Donner, it starts at 9:00 am and ends at 3:00 pm.

PUBLIC COMMENT: None

Mr. Smith stated that the meeting will be videoed (not live streamed) and then uploaded on the District's archived video section of its website.

MARTIS VALLEY WEST PARCIAL SPECIFIC PLAN IN COORDINATION MEETING UPDATE

President Wallace stated that Director Van Berkem and she met with Mountainside Partners. Director Van Berkem stated that it was a non-eventful meeting. They discussed the progress they made, the potential land swap, and in general, how the whole project is moving along. Director Van Berkem stated that they reiterated about the significant fly over of aircraft that neighborhood would experience and stressed that they should require significant noise insulation to the construction of their homes. Also that there would be an added element of publications (besides the disclosures buyers receive with their purchase contract) indicating to their prospective buyers that there is an aviation easement over their homes. President Wallace stated that the developers really concentrated their efforts of the conversation on the topic of open space and the added benefit of the land swap which kept development off of the Airport's side of Martis Valley. President Wallace indicated that it took significant effort to get a conversation going regarding the realistic issue of noise and annoyance their development would experience.

PUBLIC COMMENT: None

GENERAL MANAGERS REPORT (TAB 15):

Mr. Smith discussed the list of upcoming training opportunities with the Board

Master Plan

Mr. Smith stated that staff will have the newly revised final version of the Mitigated Negative Declaration (MND) for the Master Plan at the April Board meeting.

Hangar 3

Mr. Smith stated that the Ad Hoc committee met in January to review progress. Work continues on the concept and budget report.

Safety Management System Update

Mr. Smith stated that Convergent Performance, LLC will be making a trip out to Truckee to present the Safety Gap Analysis to the Board of Directors at the February regular Board meeting.

Rules and Regulations Project Update

Mr. Smith stated that AMCG has completed the first of five major components of the PMCD project. A new version of the Rules and Regulations will be given at the February Board meeting.

Ramp Access Policy Update

Mr. Smith stated that in an effort to implement SMS Gap Analysis recommendations, staff will be proposing a new Ramp Access Policy for the Airport Operations area. The new policy will outline new access requirements, a driver training program(s), as well as access permit fees for those wishing commercial access to the airport ramp area. Essentially the new policy will be calling for the Airport gates to be down during 24 hours a day. This project is still in development.

Scheduling of Joint Board/ACAT Meeting

Mr. Smith stated that Staff and ACAT would like to begin discussions regarding a time and date for the annual joint meeting. A doodle will be sent to the Directors to finalize a date and time of the meeting.

Rolling Agenda Review

Staff includes a rolling agenda each month as part of the Board Book. Mr. Smith discussed the new format of the Rolling Agenda.

PUBLIC COMMENT: None

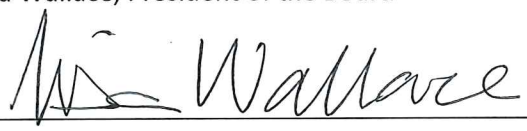
BOARD ANNOUNCEMENTS: None

ADJOURNMENT OF MEETING

MOTION #8 JANUARY-27-16: Director Jones motioned to adjourn the meeting. Director Hetherington seconded the motion. President Wallace, Vice President Morrison, Directors Van Berkem, Jones and Hetherington voted in favor of the motion. The motion passed.

At 7:46 p.m. the January 27, 2016 regular meeting of the Truckee Tahoe Airport Board of Directors adjourned.

Lisa Wallace, President of the Board



Kevin Smith, Secretary of the Board